

# GYMKHANA

## COVID-19 GUEST INFORMATION

Gymkhana understand that the health and safety of our staff and our guests are the uppermost importance whilst co-existing with COVID-19. We have developed new ways of working based on advice and guidance provided by the government and industry bodies. These include, but are not limited to the following:



### WELLNESS CHECKS

Wellness checks are completed daily for all staff members arriving at work and anyone displaying symptoms of COVID-19 will be excluded from the workplace.



### TEST & TRACE

We are following enhanced return-to-work processes and supporting the NHS Test and Trace procedures. All guests are required to use the NHS QR code displayed on posters to 'check in' before being seated. This is so you can be contacted in the case of a localised outbreak.



### ENHANCED HAND-WASHING

All employees have been trained in an enhanced hand-washing approach and method for effective handwashing. Alcohol gel is available in all front of house and back of house locations, accessible to both staff and guests. Staff will use this gel regularly, including before seeing guests, after taking coats, after issuing or collecting menus, and after clearing tables.



### GUESTS TO SANITISE HANDS ON ARRIVAL

On arrival, guests are asked to sanitise their hands before being seated.



### GUESTS TO STAY AT HOME IF SYMPTOMATIC

We ask our guests not to visit us if they are displaying any symptoms of COVID-19, however mild.



### PAYMENT

We've gone cashless and prefer contactless payment to minimise risk.



### COVID RISK ASSESSMENT

A risk assessment has been completed and documented to demonstrate that we have considered all COVID-19 hazards within the business and have introduced controls in order to operate safely.



### ENHANCED CLEANING REGIMES

Enhanced cleaning regimes have been implemented, particularly for hand-contact surfaces using chemicals which are highly effective against viruses. Guest bathrooms will be sanitised routinely, and hand sanitisers are available for all our guests upon entry of bathrooms.



### FACE MASKS

Face masks are a personal choice for staff and guests.